

**CHILDREN & EDUCATION SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED NOVEMBER 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Recommendations:

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
31 June 2013	INCREASING THE EMPLOYABILITY OF YOUNG PEOPLE IN SURREY	That the Committee look to further explore the provision of careers advice and information and guidance in Surrey, with a particular focus on consistency.	Chairman/Scrutiny Officer	It is recommended that the Children & Education Select Committee commission a Member Reference Group to consider the Skills for the Future strand of the Public Service Transformation Programme, particularly proposals around future provision of Information, Advice and Guidance. A full report setting out proposals is included in the agenda.	November 2013
		That the Assistant Director for Young People clarify whether the peer review action plan meeting will take place on 4 October 2013 and that the Committee be informed of the steps taken to implement the recommendations of the review.	Assistant Director for Young People	The workshop to develop actions in relation to the findings from the peer review took place in October and the actions have been agreed. A formal document is in the process of being drafted and will be shared with the Committee once available.	TBC

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
19 September 2013	EARLY HELP OFFER - REDUCING THE NEED FOR FAMILIES TO ACCESS HIGH SUPPORT SERVICES [Item 7]	That once available, the Committee receives the formal Early Help Commissioning Strategy and Action Plan.	Assistant Director for Children's Services	<p>The Early Help Strategy has been published in draft format for consultation and will be shared with the Children and Education Select Committee.</p> <p>The partnership action plan is being developed with partners at the next Early Help Partnership Reference Group meeting on 27 November.</p> <p>High level partnership plan to be shared with the Children and Education Select Committee by March 2014.</p>	February / March 2014
		That in development of the Strategy, officers give consideration as to how partner contribution and commitment can be encouraged and tracked.	Assistant Director for Children's Services	Early Help agreed joint priority by Children's Health and Wellbeing Group.	February / March 2014
		That officers also give consideration to how the intended overarching partnership outcomes will be agreed and measured with the intention that the Select Committee will revisit the progress once the formal Strategy is in place.	Assistant Director for Children's Services	Outcomes and measures to be determined by work with partners.	February / March 2014
	THE SURREY FAMILY SUPPORT PROGRAMME AND TRANSFORMING PUBLIC SERVICES [Item 8]	That the Family Support Programme model be used to inform the development of the Early Help and Commissioning Strategy.	Assistant Director for Children's Services/ Head of Family Services	Officers have acknowledged this recommendation and the Early Help and Commissioning Strategy will be developed accordingly.	February / March 2014
		That officers consider how best to monitor savings achieved by the Family Support Programme and ensure that this information is received by the Select Committee once	Assistant Director for Children's Services/ Head of Family Services	Extension of the Family Support Programme is one strand of the Council's Public Service Transformation	February 2014

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		available.		Programme. A full business case for this strand is currently being developed by officers for Cabinet approval in February 2014. This document will project likely future savings from a scaled up programme, and will be shared with the Committee once available.	
	PUBLIC HEALTH, EARLY HELP AND THE SUPPORTING FAMILIES PROGRAMME [Item 9]	That officers ensure all commissioned services have a universal and targeted element.	Assistant Director for Children's Services/ Director of Public Health	The Committee will be scrutinising the implementation of this as part of its future work programme.	May 2014
		That officers design a support programme for the Early Help system which mirrors the core offer being developed for the Family Support Programme.	Assistant Director for Children's Services/ Director of Public Health	The Committee will be scrutinising the implementation of this as part of its future work programme.	May 2014
	RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME [Item 10]	The Committee set up a Member Reference Group to contribute to the development of a strategy to improve outcomes for Gypsy, Roma and Traveller children and young people in Surrey.	Children & Education Select Committee/Scrutiny Officer	The group met on 14 November to input into the Council's GRT strategy. The group will reconvene in January 2014 to consider the final strategy and an update report will be submitted to the Select Committee.	January 2014

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